

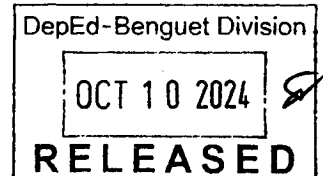


Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
Schools Division of Benguet

**DIVISION MEMORANDUM**

NO. 367 S.2024

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors (CID & SGOD)  
Administrative Officer V  
SDO Staff and Personnel (OSDS, CID, SGOD)  
All Others Concerned



DATE: October 9, 2024

SUBJECT: **OBSERVANCE/CONDUCT OF FLAG RAISING CEREMONIES EVERY MONDAY MORNING AND FLAG LOWERING CEREMONIES EVERY FRIDAY AFTERNOON.**

1. Pursuant to DepEd Order No. 50 s.2015 and Section 18 of Republic Act (RA) No. 8491, otherwise known as the *Flag and Heraldic Code of the Philippines*, all government offices and educational institutions are required to participate in the **Observance/Conduct of Flag Raising Ceremonies** every Monday morning and **Flag Lowering Ceremonies** every Friday afternoon.
2. In view of this, the following guidelines are hereby issued:
  - a. **Flag Raising Ceremonies**
    - a.1. All SDO employees are required to attend the Flag Raising Ceremony every Monday at 8:00 AM at the SDO Adivay Hall.
    - a.2. All Public School District Supervisors and District Coordinating Principals are required to attend the Flag Raising Ceremony at the SDO on the 1st and 3rd Mondays of each month.
  - b. **Flag Lowering Ceremonies**
    - b.1. All SDO personnel are likewise required to attend the Flag Lowering Ceremonies every Friday at 3 o'clock in the afternoon.
3. Immediate dissemination of and strict compliance to this memorandum is directed.

**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Regional Director and  
Concurrent Officer-in-Charge  
Office of the Schools Division Superintendent

For the OIC-SDS:  
**SAMUEL T. EGSAEN JR. EdD, CESO VI**  
Assistant Schools Division Superintendent



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